

Klein ISD High School Exemption Process

Follow these important steps to verify final exam exemptions & exam attendance. Any student qualified for an exemption may choose to take the final exam if he/she believes it will improve his/her semester average.

STEP 1

Can I **EXEMPT** my final exam?

DISCIPLINE & FEES

- I HAVE NOT BEEN IN ISS, OSS, DAEP (ANNEX) OR JJAEP.
- I HAVE CLEARED FINANCIAL HOLDS.

**IF YOU CHECKED BOTH BOXES, MOVE TO ATTENDANCE & GRADES.
IF NOT, YOU ARE NOT ELIGIBLE TO EXEMPT ANY OF YOUR FINAL EXAMS.**

ATTENDANCE & GRADES

ANSWER FOR EACH COURSE

FULL-YEAR COURSE

- I HAVE NO MORE THAN 6 ABSENCES IN THIS COURSE FOR THE ENTIRE YEAR.
- I PASSED THE 1ST SEMESTER OF THIS COURSE & RECEIVED A CONDUCT GRADE OF "E," "S," OR "N".
- FOR THE 2ND SEMESTER, I HAVE AN 80 OR HIGHER & A CONDUCT GRADE OF "E," "S," OR "N".

IF YOU DID NOT CHECK ALL 3 BOXES ABOVE YOU ARE NOT EXEMPT FROM THE FINAL EXAMS IN THIS COURSE, BUT YOU MAY BE EXEMPT IN ANOTHER COURSE.

SEMESTER ONLY COURSE

- I HAVE NO MORE THAN 3 ABSENCES IN THIS COURSE FOR THE SEMESTER.
- FOR THE SEMESTER, I HAVE AN 80 OR HIGHER & A CONDUCT GRADE OF "E," "S," OR "N".

IF YOU DID NOT CHECK BOTH BOXES ABOVE YOU ARE NOT EXEMPT FROM THE FINAL EXAMS IN THIS COURSE, BUT YOU MAY BE EXEMPT IN ANOTHER COURSE.

STEP 2



Do I have to attend class on the day of the exam if I am exempt?

FULL-YEAR COURSE

- I HAVE 5 OR FEWER ABSENCES IN THIS COURSE FOR THE ENTIRE YEAR. I MAY BE ABSENT ON EXAM DAY.
- I HAVE 6 OR MORE ABSENCES IN THIS COURSE FOR THE ENTIRE YEAR. I MUST BE PRESENT ON EXAM DAY.

SEMESTER ONLY COURSE

- I HAVE 2 OR FEWER ABSENCES IN THIS COURSE FOR THE SEMESTER. I MAY BE ABSENT ON EXAM DAY.
- I HAVE 3 OR MORE ABSENCES IN THIS COURSE FOR THE SEMESTER. I MUST BE PRESENT ON EXAM DAY.